

EAST BELLEVUE COMMUNITY COUNCIL

Packet Materials for
REGULAR MEETING

March 6, 2018



Welcome to Your East Bellevue Community Council Meeting

Community Council meetings offer you the chance to express your opinions to your elected officials. Community Council members welcome your participation and hope that the following information is helpful:

Oral Communications

Public participation is encouraged by the Community Council. On each agenda, Item 4 and 13 are set aside to allow you to speak on any subject you wish, except those subjects listed for public hearing. You must sign up in order to be recognized by the Chair. When you are called upon, stand up, give your name and address for the record, and state your views. Please speak loudly and clearly if you are in the back of the room so that your remarks will be audible on the recorder. If many people wish to speak, the Chair may decide to limit the amount of time allowed for each individual's comments in the interests of conducting the meeting in a reasonable and practical fashion. The Community Council will not respond to comments directly, but will take matters under advisement and will ask for staff to prepare a response when necessary.

Courtesy Public Hearing

A courtesy public hearing on a particular project gives the citizen, the applicant, and Community Council members an opportunity to review a project, ask questions, make suggestions, and express concerns prior to the formal processing of the application and the commencement of the Hearing Examiner process. Community Council members take no formal action at this time.

Courtesy public hearings are also held on proposed legislation, such as changes to the Comprehensive Plan. In this case, citizens have the opportunity to provide input to staff and elected officials in this informal setting. Such testimony does not take the place of an appearance before the Planning Commission, however.

If you wish to speak at a courtesy public hearing, sign your name on the sign up sheet and do as you would for "Oral Communications", i.e., stand up, state your name and address and present your views as briefly as possible. If you have no new information to be considered, simply say that you support or disagree with a previous speaker.

Public Hearing

State Statute allows the Community Council 60 days to approve or disapprove City Council ordinances or resolutions regarding land use matters within its jurisdiction. Disapproval means that the legislation does not apply within the Community Council service area, or that the project is denied. A public hearing is held before the decision is made. First, the staff makes a presentation and Council members ask their questions. Then the hearing is opened and the public is invited to comment. To speak, follow the procedures described above. Everyone who wishes to speak will have the opportunity to do so. After the last person has spoken, the hearing is closed. Then Council members discuss the issue and make their decision. The audience may not comment during the Community Council's deliberations unless invited to do so.

If you have any questions, feel free to call the City Clerk's office at (425) 452-6806.

Agenda

CITY OF BELLEVUE
EAST BELLEVUE COMMUNITY COUNCIL
Regular Meeting

Lake Hills Clubhouse
15230 Lake Hills Boulevard, Bellevue WA

Tuesday, March 6, 2018 6:30 - 8:30 PM

Page No.

1. Call to Order

2. Roll Call

3. Flag Salute

4. Communications: Written and Oral

(a) Islamic Center of the Eastside – Update on Bellevue Mosque Rebuild

5. Reports of City Council, Boards and Commissions

6. Approval of Agenda

7. Department Reports

8. Public/Courtesy Hearings

9. Resolutions

10. Committee Reports

(a) EBCC Operating Budget Committee Update

(b) EBCC Capital Budget Committee Update

11. Unfinished Business

12. New Business

(a) Discussion Regarding Potential Future Agenda Items *

- Neighborhood Safety, Connectivity and Congestion Levy Program project update
- Larsen Lake Culvert Replacement project
- Room Rental Ordinance update

**The future agenda items are not specific to any date. They will appear on the EBCC Agenda as they become ripe for discussion/action.*

(b) Review & Update of Community Council Rules of Procedure
(For discussion only)

1

13. Continued Communications

14. Executive Session

15. Approval of Minutes

(a) Summary Regular Meeting Minutes February 6, 2018

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16. Adjournment

EAST BELLEVUE COMMUNITY MUNICIPAL CORPORATION
OF THE CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 517

A RESOLUTION adopting updated rules of procedure for the
Community Council and repealing Resolution 419.

WHEREAS, the Community Council desires to update its rules and procedures;
now, therefore,

THE EAST BELLEVUE COMMUNITY COUNCIL OF THE CITY OF BELLEVUE,
WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Rules of Procedure for the East Bellevue Community Council are
adopted as follows:

SECTION 1. MEETINGS

A. Regular Meetings:

1. Date and Time:

The regular meeting of the East Bellevue Community Council will
be held at 6:30 p.m. on the first Tuesday of each month. Whenever
such Tuesday falls on a legal holiday, such meeting will be held at
6:30 p.m. on the following day, Wednesday.

2. Place:

Regular meetings will be held at the Lake Hills Clubhouse, 15320
Lake Hills Boulevard, unless notice of a different location for the
meeting is given as provided in Section 1.B.2.

B. Special Meetings and Study Sessions:

1. How Called:

The Chair of the Council or, in his/her absence, the Vice Chair, may
call either special meetings or study sessions as he/she deems
necessary or when requested by a majority of all the member of the
Council. In the absence of both the Chair and Vice Chair, the
Alternate Vice Chair may call a special meeting as he/she deems
necessary or when requested by a majority of all the member of the
Council.

2. Notice:

Written notice of the time, date, place and business to be transacted at either special meetings or study sessions shall be delivered personally or by mail to each councilmember, to the City of Bellevue website (www.bellevuewa.gov), to each local newspaper or general circulation and to each local radio or television station which has on file with the Council a written request to be notified of such special meetings. Such notice shall be delivered at least twenty-four hours before the time of such meeting as specified in the notice.

C. Record:

A record shall be made of all proceedings at regular and special meetings. A Deputy to the City Clerk of the City of Bellevue appointed to act as the Clerk of the Community Council shall prepare minutes, reporting all pertinent information, business discussed, motions, decisions made, actions and votes taken.

D. Oral Communications:

1. The Council will receive public input at Item No. 3, of its agenda, "Communications: Written and Oral" and Item No. 12, "Continued Communications". Based upon a review of the agenda and the number of speakers in the audience, the Chair may limit each speaker to a discretionary, but consistent, length of time. Speakers representing the official position of a recognized organization may be allotted a longer amount of time. The Chair has the prerogative to limit public comment if it has gone beyond a reasonable length of time or is deemed not to be germane to the discussion at hand.
2. Persons speaking to the Council shall identify themselves for the record as to name, address, and organization, if appropriate.
3. If a time limit is deemed appropriate, the Deputy City Clerk shall be the timekeeper. Oral testimony shall not be taken on quasi-judicial matters outside of a public hearing except on matters of procedure; provided that comments in writing may be submitted to the Council on quasi-judicial matters prior to the public hearing. Such comments may be filed with the City Clerk's Office.

SECTION 2. AGENDA

The Clerk shall prepare a written agenda for each meeting. The agenda shall be distributed to all members of the Community Council at least forty-eight hours

prior to the meeting. The Agenda shall also be provided to any person requesting a copy, to the City Council, City Manager and any interested department head.

Any person desiring that a matter be placed on the agenda must submit a written request to the Clerk no later than 12:00 o'clock noon, seven calendar days prior to the meeting. The Chair of the Council will determine which matters will be placed on the agenda.

SECTION 3. MEMBERSHIP

The Community Council shall consist of five members elected every four years to consecutively numbered positions at the continuation election pursuant to RCW 35.14.060 from qualified electors residing within the service area. Terms of office shall be as provided by state law. Vacancies shall be filled by appointment for the remainder of an unexpired term by a majority vote of the remaining members.

SECTION 4. QUORUM-VOTING

Three members of the Community Council shall constitute a quorum for transaction of business. Each action of the Council shall be by written resolution, or oral motion, approved by a vote of a majority of all the members of the Community Council. Three or more votes constitute a majority.

SECTION 5. OFFICERS

There shall be a Chair, Vice Chair and Alternate Vice Chair elected from the membership of the Community Council. The election shall take place each year at the February meeting of the Community Council, or as soon thereafter as an election may be held. A candidate must receive at least three votes to be elected. The term of the Chair, Vice Chair and Alternate Vice Chair shall commence on their election and shall terminate on the election of a Chair, Vice Chair and Alternate Vice Chair at the next annual election. The Officers may be reelected. The Chair shall preside. In his/her absence, the Vice Chair shall preside. They shall retain their right to vote on all actions. If neither the Chair nor Vice Chair is present at a meeting and a quorum is present, the Alternate Vice Chair shall then preside.

SECTION 6. NECESSARY EXPENSES

As prescribed by RCW 35.14.030, the necessary expenses of the community council shall be budgeted and paid by the city after being submitted by the Community Council. The Community Council has deemed necessary expenses to include but not limited to the following:

- A. Office;
- B. Mileage relating to official council business;

- C. Paid outside staff on critical issues, such as land use planning; traffic etc.;
- D. Council retreats – opportunity to bring in recognized planning, GMA and other experts to advise on general matters;
- E. Newsletter;
- F. Attendance at planning seminars and conferences (tuition, travel etc.);
- G. Legal fees;
- H. Business cards;
- I. Internet connections (with computer, dedicated phone line), email connection;
- J. Planning periodicals and reports;
- K. Filing cabinets and folders;
- L. Association dues; and
- M. Councilmember Portraits.

SECTION 7. CLERK

The Clerk shall be appointed by the Bellevue City Manager and shall prepare and maintain all records of Community Council business.

SECTION 8. JURISDICTION

The jurisdiction of the Community Council is limited to the following decisions impacting properties within its corporate boundaries:

A. Process III decisions are quasi-judicial decisions and are required for the following types of applications:

- 1. Site-specific or project-specific rezone;
- 2. Conditional Use, Shoreline Conditional Use, Preliminary Plat, and Planned Unit Development projects; and
- 3. A rezone of any property to the OLB-OS Land Use District designation.

B. Process IV decisions are legislative nonproject decisions and include the following:

- 1. Consideration of suggestions for amendments to the Comprehensive Plan;
- 2. Amendments to the text of the Land Use Code or Comprehensive Plan;
- 3. Amendments to the Comprehensive Plan Map;
- 4. Amendments to the Zoning Map (rezones) on a Citywide or areawide basis.

SECTION 9. PUBLIC NOTICE - HEARINGS - DECISION CRITERIA

- A. Public Notice:
1. Notice of a public hearing before the Community Council on any matter over which it has approval/disapproval jurisdiction, including notice of any courtesy hearing, shall be given as follows:
 - a. The applicable Department Director shall provide for notice of the public hearing to be published in a newspaper of general circulation in the city at least seven days prior to the date of the public hearing.
 - b. If the proposal involves specific property, rather than an area-wide or zone-wide change, the Director shall mail notice to each owner of real property within 500 feet of any boundary of the subject property, including the date of application, project description and location, and type of approval or permit application.
 - c. The Director shall mail notice to each person who has requested such notice and paid any fee as established by the Director, including a representative from each of the neighborhood groups, community clubs, and other citizens groups who have requested regular notice of land use actions.
 - d. Except for courtesy public hearings, the Director shall mail notice to each person who was a party of record concerning the matter before the Hearing Examiner and/or City Council. A party of record is a person who provided oral or written comment to the Hearing Examiner and/or City Council and provided a mailing address at which he or she can receive notice.
 - e. Notice of such public hearing shall also be sent in writing by the Clerk to those persons speaking at or signing in at previous Community Council courtesy public hearings, public hearings or other informational meetings on the matter under review.
 - f. As an alternative to mailing notice to each person, notice may be provided by electronic mail only, when requested by the recipient.
 2. Notice of public hearings other than those governed by subsection 1. above shall be given by publishing notice in a newspaper of general circulation in the City, by posting in the places designated in Bellevue City Code 1.08.010 and by posting on or near the site under consideration, if there is such a site, at least seven days preceding the hearing.

B. Public Hearings:

1. The Community Council shall conduct a public hearing on any ordinance or resolution which is before it for approval or disapproval under RCW 35.14.040 unless, at a regular meeting prior to the meeting at which such public hearing would be held, the Community Council determines that a public hearing is not necessary. If it is determined that a public hearing is not necessary, a public meeting shall be held on such ordinance or resolution. No oral comment may be given by the parties or the public at such meeting; however, written comment may be submitted to the Community Council.
2. For public hearings on the Comprehensive Plan, Land Use Code, and matters other than those listed below, the Chair may limit each speaker to a discretionary, but consistent, length of time. Speakers representing the official position of a recognized organization may be allotted a longer amount of time.

No limitation as to number of speakers shall be applied to a public hearing on a rezone, conditional use, subdivision (plat), planned unit development, or protected area development exception.

3. If a time limit is deemed appropriate, the Deputy City Clerk shall be the timekeeper. Oral testimony shall not be given on quasi-judicial matters outside of a public hearing except on matters of procedure, provided comments in writing may be submitted to the Community Council on quasi-judicial matters prior to the public hearing. Such comments may be filed with the City Clerk's Office.

C. Decision Criteria:

In deciding whether to approve or disapprove an ordinance or resolution before it for consideration under the authority of RCW 35.14.040, the Community Council shall apply the decision criteria listed below:

1. Comprehensive Plan:
The Community Council may approve an amendment to the Comprehensive Plan if:
 - a. There exists obvious technical error in the pertinent Comprehensive Plan provision; or
 - b. The following criteria have been met:

- 1) The proposed amendment is consistent with the Comprehensive Plan and other goals and policies of the City, the Countywide Planning Policies, the Growth Management Act and other applicable law; and
- 2) The proposed amendment addresses the interests and changed needs of the entire City as identified in its long-range planning and policy documents; and
- 3) The proposed amendment addresses significantly changed conditions since the last time the pertinent Comprehensive Plan map or text was amended. See LUC 20.50.046 for the definition of "Significantly Changed Conditions;" and
- 4) If a site-specific proposed amendment, the subject property is suitable for development in general conformance with adjacent land use and the surrounding development pattern, and with zoning standards under the potential zoning classifications; and
- 5) The proposed amendment demonstrates a public benefit and enhances the public health, safety and welfare of the City.

2. Land Use Code Amendment:

The Community Council may approve a proposal to amend the text of the Land Use Code if:

- a. The amendment is consistent with the Comprehensive Plan; and
- b. The amendment enhances the public health, safety or welfare; and
- c. The amendment is not contrary to the best interest of the citizens and property owners of the City of Bellevue.

3. Rezones:

The Community Council may approve an application for a rezone of property if:

- a. The rezone is consistent with the Comprehensive Plan; and
- b. The rezone bears a substantial relation to the public health, safety, or welfare; and
- c. The rezone is warranted in order to achieve consistency with the Comprehensive Plan or because of a need for additional property in

the proposed Land Use District classification or because the proposed zoning classification is appropriate for reasonable development of the subject property; and

- d. The rezone will not be materially detrimental to uses or property in the immediate vicinity of the subject property; and
- e. The rezone has merit and value for the community as a whole;

4. Conditional Use:

The Community Council may approve an application for a Conditional Use Permit if:

- a. The conditional use is consistent with the Comprehensive Plan; and
- b. The design is compatible with and responds to the existing, or intended character, appearance, quality of development and physical characteristics of the subject property and immediate vicinity; and
- c. The conditional use will be served by adequate public facilities including streets, fire protection, and utilities; and
- d. The conditional use will not be materially detrimental to uses or property in the immediate vicinity of the subject property; and
- e. The conditional use complies with the applicable requirements of the Land Use Code.

5. Planned Unit Development:

The Community Council may approve a Preliminary Development Plan for a Planned Unit Development if:

- a. The Planned Unit Development is consistent with the Comprehensive Plan.
- b. The Planned Unit Development accomplishes, by the use of permitted flexibility and variation in design, a development that is better than that resulting from traditional development. Net benefit to the City may be demonstrated by one or more of the following:
 - 1) Placement, type or reduced bulk of structures, or
 - 2) Interconnected usable open space, or

- 3) Recreation facilities, or
 - 4) Other public facilities, or
 - 5) Conservation of natural features, or
 - 6) Conservation of critical areas and critical area buffers beyond that required under Part 20.25H LUC, or
 - 7) Aesthetic features and harmonious design, or
 - 8) Energy-efficient site design or building features; or
 - 9) Use of low impact development techniques; and
- c. The Planned Unit Development results in no greater burden on present and projected public utilities and services than would result from traditional development and the Planned Unit Development will be served by adequate public or private facilities including streets, fire protection, utilities; and
 - d. The perimeter of the Planned Unit Development is compatible with the existing land use or property that abuts or is directly across the street from the subject property. Compatibility includes but is not limited to size, scale, mass and architectural design of proposed structures; and
 - e. Landscaping within and along the perimeter of the Planned Unit Development is superior to that required by Land Use Code (Section 20.20.520) and landscaping requirements applicable to specific districts contained in Chapter 20.25 LUC, and enhances the visual compatibility of the development with the surrounding neighborhood; and
 - f. At least one major circulation point is functionally connected to a public right-of-way; and
 - g. Open space, where provided to meet the requirements of LUC 20.30D.160.A.1, within the Planned Unit Development is an integrated part of the project rather than an isolated element of the project; and
 - h. The design is compatible with and responds to the existing, or intended character, appearance, quality of development and

physical characteristics of the subject property and immediate vicinity; and

- i. That part of a Planned Unit Development in a Transition area meets the intent of the Transition Area requirements (Land Use Code Part 20.25B) although the specific dimensional requirements of Part 20.25B LUC may be modified through the Planned Unit Development process; and
- j. Roads and streets, whether public or private, within and contiguous to the site comply with Transportation Department guidelines for construction of streets; and
- k. Streets and sidewalks, existing and proposed, are suitable and adequate to carry anticipated traffic within the proposed project and in the vicinity of the proposed project; and
- l. Each phase of the proposed development, as it is planned to be completed, contains the required parking spaces, open space, recreation space, landscaping and utility area necessary for creating and sustaining a desirable and stable environment.

6. Preliminary Plat:

The Community Council may approve a preliminary plat if:

- a. The preliminary plat makes appropriate provisions for, but not limited to, the public health, safety and general welfare; for open spaces, drainage ways, streets, sidewalks, alleys, other public ways, water supplies, sanitary waste, parks, playgrounds, sites for schools and school grounds; and
- b. The public use and interest is served by the platting of the subdivision; and
- c. The preliminary plat appropriately considers the physical characteristics of the proposed subdivision site; and
- d. The proposal complies with all applicable provisions of the Land Use Code (Title 20), the Utility Codes (Title 24), the City of Bellevue Development Standards and RCW 58.17; and
- e. The proposal is in accord with the Comprehensive Plan (Title 21); and

- f. Each lot in the proposal can reasonably be developed in conformance with current Land Use Code requirements without requiring a variance; however, requests for modifications to the requirements of Part 20.25H LUC, where allowed under the provisions of that part, may be considered together with an application for preliminary plat so long as the resulting lots may each be developed without individually requiring a variance; and
- g. All necessary utilities, streets or access, drainage and improvements are planned to accommodate the potential use of the entire property.

SECTION 10. ORDER OF BUSINESS

A. The order of business at all regular meetings shall be as follows:

- 1. Call to Order
- 2. Roll Call
- 3. Flag Salute
- 4. Communications: Written and Oral
- 5. Reports of City Council, Boards and Commissions
- 6. Approval of Agenda
- 7. Department Reports
- 8. Public Hearings
- 9. Resolutions
- 10. Committee Reports
- 11. Unfinished Business
- 12. New Business
- 13. Continued Communications
- 14. Executive Session
- 15. Approval of Minutes
- 16. Adjournment

B. The order of business may be changed during the meeting by the Chair with consent of a majority of the members present.

SECTION 11. COMMITTEES

The Chair shall establish those Standing and Special Committees deemed necessary to the conduct of Council business.

SECTION 12. RULES OF ORDER

A. Robert's Rules of Order, Revised, shall govern the deliberations of the Council except as follows:

1. No member shall speak without the permission of the Chair.
2. No person who is not a member of the Council shall be allowed to address the Council while in session without the permission of the Chair.
3. Motions shall be reduced to writing when requested by either the Chair of the Council or any member. All resolutions shall be in writing.
4. Motions to reconsider must be by a member who voted with the majority. Such motions must be made at the same or next regular meeting of the Council. A motion to reconsider, having been put and lost, shall not be renewed.
5. Each member present shall vote on all questions put to the Council, except when a member disqualifies himself/herself for a personal conflict of interest or upon appearance of fairness grounds. Such member shall disqualify himself or herself prior to any discussion of the matter. When disqualification of a member or members results or would result in the inability of the Council to act on a matter on which it is required by law to take action, any member who is absent or who is disqualified under the Appearance of Fairness doctrine may subsequently participate, provided such member first shall have reviewed all materials and listened to all tapes of the proceedings in which the member did not participate. Silence will be presumed as a vote with the majority.
6. The names of those members voting aye and those voting nay on any questions shall be recorded in the minutes. Unanimous votes shall be so designated.
7. All questions of order shall be decided by the Chair, subject to the right of appeal to the Council by any member.
8. The rules of order may be suspended temporarily by the majority vote of the members present.
9. The Chair of each committee, or a member acting for him/her, shall make a report to the Council when so requested by the Chair or any member.
10. It shall be the duty of the Chair of the Council meeting to:
 - a. Call the meeting to order.
 - b. Keep the meeting to its order of business.
 - c. State each motion and require a second to that motion before permitting discussion.
 - d. Handle discussion in an orderly manner; and
 1. Give every member who so wishes an opportunity to speak.

2. Permit audience participation at the appropriate time.
3. Keep all speakers to the rules and to the questions.
4. Give pro and con speakers opportunity to speak.
- e. Put motions to a vote and announce the outcome.
- f. Suggest but not make motions for adjournment.
- g. Appoint committees.

SECTION 13. RESOLUTIONS

- A. Resolutions requiring action and other matters to be considered by the Council must be introduced and sponsored by a member, except that either the Chair or the City Attorney may present resolutions and other matters to the Council, and any member may assume sponsorship thereof by moving that such resolutions or other matters be adopted.
- B. Any member may demand and have a full reading of a proposed resolution immediately before a vote is called for its final adoption. Otherwise, it shall not be necessary to read the resolution.
- C. Resolutions to be presented to the Community Council by a member thereof shall be composed by the member sponsoring the resolution and submitted to the Clerk no later than three working days prior to the meeting at which it is to be considered.

SECTION 14. ELECTRONIC PARTICIPATION

- A. A member may participate electronically in all or part of a Council meeting if:
 1. Prior approval is given by the Chair for good cause, whose approval shall not be unreasonably withheld,
 2. All persons participating in the meeting are able to hear each other at the same time, such as by the use of speaker phone,
 3. The member participating electronically shall have reviewed all of the applicable material and participated in the relevant portion of the Council meeting related to the topic to which the member is voting on, and
 4. The Clerk is provided adequate notice to ensure the necessary equipment is available or to find an alternate location for the Council meeting where such equipment is available.

Any technical prohibitions or difficulties that prevent all parties present at the Council meeting from adequately communicating with one another will negate any authorization previously given by the Chair.

SECTION 15. APPEAL OF COMMUNITY COUNCIL ACTION TO SUPERIOR COURT

A. Who May Appeal:

Any decision of the Community Council made under the authority of RCW 35.14.040 to approve or disapprove a decision of the City Council may be appealed by:

1. The applicant, or
2. Any person who participated in the public hearing by the Community Council on the matter.

B. Form and Time of Appeal:

1. Process III Decisions. The decision of the Community Council may be appealed to Superior Court as provided for in state law under the Land Use Petition Act, Chapter 36.70C RCW.
2. Process IV Decisions. The action of the Community Council on a Process IV proposal may be appealed by (1) filing a petition with the Growth Management Hearings Board pursuant to the requirements set forth in RCW 36.70A.290 (the petition must be filed within the 60-day time period set forth in RCW 36.70A.290(2)), and/or (2) making application to the Superior Court for a Writ of Certiorari, Writ of Prohibition, or Writ of Mandamus.

SECTION 16. SEVERABILITY

If any provision, section, or subsection of this resolution or its application to any person or circumstances is held invalid, the remainder of the provision, section or subsection of this resolution and its application to other persons or circumstances is not affected.

SECTION 17. AMENDMENT

This resolution may be altered or amended by an affirmative vote of four members. Proposed changes shall be submitted to the Council at least one regular meeting prior to final adoption.

Section 2. Resolution No. 416 is repealed

Section 3. This resolution shall take effect and be in force immediately after its passage and authentication.

Passed by the Community Council this 1st day of March, 2011, and signed in authentication of its passage this 4th day of March, 2011.

(SEAL)



Steven Kasner, Chair

Attest:



Michelle Murphy, Deputy City Clerk

EAST BELLEVUE COMMUNITY MUNICIPAL CORPORATION
OF THE CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 519

A RESOLUTION amending the rules of procedure for the Community Council as previously adopted by Resolution 517 and repealing Resolution 419.

WHEREAS, on March 1, 2011, the Community Council adopted new rules of procedure by Resolution 517; and

WHEREAS, the Community Council desires to amend the rules to add a new provision relating to attendance and excused absences; and

WHEREAS, the intent of Resolution 517 was to repeal the rules of procedure previously adopted by Resolution 419; and

WHEREAS, the incorrect resolution was repealed; and

WHEREAS, the purpose of this resolution is to repeal Resolution 419; now, therefore,

THE EAST BELLEVUE COMMUNITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Section 1. of the Rules of Procedure for the East Bellevue Community Council are amended as follows:

SECTION 1. MEETINGS

A. Regular Meetings:

1. Date and Time:

The regular meeting of the East Bellevue Community Council will be held at 6:30 p.m. on the first Tuesday of each month. Whenever such Tuesday falls on a legal holiday, such meeting will be held at 6:30 p.m. on the following day, Wednesday.

2. Place:

Regular meetings will be held at the Lake Hills Clubhouse, 15320 Lake Hills Boulevard, unless notice of a different location for the meeting is given as provided in Section 1.B.2.

B. Special Meetings and Study Sessions:

1. How Called:

The Chair of the Council or, in his/her absence, the Vice Chair, may call either special meetings or study sessions as he/she deems necessary or when requested by a majority of all the member of the Council. In the absence of both the Chair and Vice Chair, the Alternate Vice Chair may call a special meeting as he/she deems necessary or when requested by a majority of all the member of the Council.

2. Notice:

Written notice of the time, date, place and business to be transacted at either special meetings or study sessions shall be delivered personally or by mail to each councilmember, to the City of Bellevue website (www.bellevuewa.gov), to each local newspaper or general circulation and to each local radio or television station which has on file with the Council a written request to be notified of such special meetings. Such notice shall be delivered at least twenty-four hours before the time of such meeting as specified in the notice.

C. Record:

A record shall be made of all proceedings at regular and special meetings. A Deputy to the City Clerk of the City of Bellevue appointed to act as the Clerk of the Community Council shall prepare minutes, reporting all pertinent information, business discussed, motions, decisions made, actions and votes taken.

D. Oral Communications:

1. The Council will receive public input at Item No. 3, of its agenda, "Communications: Written and Oral" and Item No. 12, "Continued Communications". Based upon a review of the agenda and the number of speakers in the audience, the Chair may limit each speaker to a discretionary, but consistent, length of time. Speakers representing the official position of a recognized organization may be allotted a longer amount of time. The Chair has the prerogative to limit public comment if it has gone beyond a reasonable length of time or is deemed not to be germane to the discussion at hand.
2. Persons speaking to the Council shall identify themselves for the record as to name, address, and organization, if appropriate.

3. If a time limit is deemed appropriate, the Deputy City Clerk shall be the timekeeper. Oral testimony shall not be taken on quasi-judicial matters outside of a public hearing except on matters of procedure; provided that comments in writing may be submitted to the Council on quasi-judicial matters prior to the public hearing. Such comments may be filed with the City Clerk's Office.

E. Attendance, excused absences:

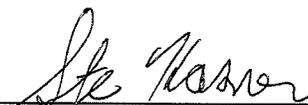
Members of the Council shall forfeit his/her office by failing to attend three (3) consecutive regular meetings of the Council without being excused by the Council. Members of the Council may be so excused by complying with this section. The member shall contact the Chair prior to the meeting and state the reason for his/her inability to attend the meeting. If the member is unable to contact the Chair, the member shall contact the Deputy City Clerk, who shall convey the message to the Chair. The Chair shall inform the Council of the member's absence, state the reason for such absence and inquire if there is a motion to excuse the member. Upon passage of such motion by a majority of members present, the absent member shall be considered excused and the Deputy City Clerk will make an appropriate notation in the minutes. If the motion is not passed, the Deputy City Clerk will note in the minutes that the absence is unexcused.

Section 2. Resolution No. 419 is repealed.

Section 3. This resolution shall take effect and be in force immediately after its passage and authentication.

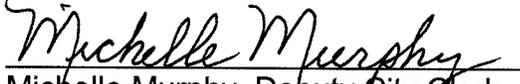
Passed by the Community Council this 6th day of Sept., 2011, and signed in authentication of its passage this 6th day of Sept., 2011.

(SEAL)



Steven Kasner, Chair

Attest:



Michelle Murphy, Deputy City Clerk

East Bellevue Community Council
Summary Minutes of Regular Meeting

February 6, 2018
6:30 p.m.

Lake Hills Clubhouse
Bellevue, Washington

PRESENT: Chair Hummer, Vice Chair Walter, Alternate Vice Chair Gooding, and Councilmember Kasner

ABSENT: None.

STAFF: Carol Helland, Code and Policy Director, Development Services Department

1. **CALL TO ORDER**

The meeting was called to order at 6:33 p.m., with Vice Chair Kasner presiding.

2. **ROLL CALL**

Deputy City Clerk Karin Roberts called the roll. All Councilmembers were present.

3. **FLAG SALUTE**

Vice Chair Kasner asked Councilmember Gooding to lead the flag salute.

4. **COMMUNICATIONS: WRITTEN AND ORAL**

Don Boettiger asked whether EBCC Officers would be elected tonight.

Irene Fernandes spoke on behalf of the Lake Hills Neighborhood Association (LHNA). She noted that the Family Fun Fest was held on January 13 with 50-60 people in attendance, including many families. She said the next LHNA meeting will be held on March 1 with community social services organizations invited to attend to provide information about their services and volunteer opportunities. She noted that Earth Day is April 22.

Don Boettiger thanked Construction Inspector Melisa Floyd for visiting his home to provide the status of the sidewalk improvements project on 148th Avenue.

5. **REPORTS OF CITY COUNCIL, BOARDS AND COMMISSIONS**

(a) Community Council Business and New Initiatives

Councilmember Kasner reported that he attended the planning meeting for family game night as well as the planning meeting for the LHNA. He attended two Martin Luther King, Jr. celebrations and met with City Councilmember Conrad Lee regarding neighborhood subarea planning. Mr. Kasner attended the Movies That Matter series at St. Margaret's Church for the January film: *What Difference Does Race Make?*

Councilmember Walter said she spoke to Carol Helland, Code and Policy Director, regarding the single-family room rental Ordinance. Ms. Walter said she is pleased that the Ordinance slowed the trend of room rentals.

Councilmember Hummer participated in the One Night Count, which counts and maps homeless individuals and encampments. She is participating in the listening course offered by the City's mediation staff. Ms. Hummer spoke with City staff regarding upcoming sewer repairs in the Lake Hills area.

Mr. Kasner said the City's listening course has been popular and could not accommodate all of the people who wanted to attend. The course covers a number of topics including difficult conversations, active listening skills, and listening while angry.

Mr. Kasner said he spoke with the developer of Kelsey Creek Center and was told the center would be completed this spring.

6. **APPROVAL OF AGENDA**

Councilmember Walter moved to approve the agenda, amended to move Agenda Item 12(a), 2018 Election of Officers to Agenda Item 6(a).

Chair Kasner ruled the amendment out of order, noting that he spoke with staff who recommended filling the vacant EBCC position before selecting officers.

Catherine Drews, Assistant City Attorney, confirmed that staff suggested waiting to elect officers. However, that is not dictated in the EBCC's rules.

Councilmember Walter reiterated her motion to approve the agenda, as amended. Councilmember Gooding seconded the motion.

Mr. Kasner said he would prefer to allow the new Councilmember to participate in the election of officers.

Councilmember Hummer said the motion is consistent with Robert's Rules. Councilmember Walter opined that the EBCC should open the year with new officers.

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The motion to approve the amended agenda carried by a vote of 4-0.

(a) 2018 Election of EBCC Officers

Councilmember Kasner introduced the election of the 2018 East Bellevue Community Council officers. He said the nominations would be voted in the order they are received. Abstaining from voting will be counted in the affirmative.

Councilmember Walter nominated Councilmember Hummer to serve as Chair.

Councilmember Kasner nominated himself to serve as Chair.

Hearing no further nominations, Councilmember Kasner closed the floor for nominations.

The nomination for Councilmember Hummer to serve as Chair carried by a vote of 3-1, with Councilmember Kasner dissenting.

Chair Hummer nominated Councilmember Walter to serve as Vice Chair.

Hearing no further nominations, Chair Hummer closed the floor for nominations.

The nomination for Councilmember Walter to serve as Vice Chair carried by a vote of 4-0.

Vice Chair Walter nominated Councilmember Gooding to serve as Alternate Vice Chair.

Hearing no further nominations, Chair Hummer closed the floor for nominations.

The nomination for Councilmember Gooding to serve as Alternate Vice Chair carried by a vote of 4-0.

7. DEPARTMENT REPORTS

Carol Helland, Code and Policy Director, recalled that a report on single-family room rentals was provided to the EBCC in September. She shared the data on complaints and enforcement, noting that the information is available on the City's Open Data Portal. Ms. Helland said Ms. Hummer and Ms. Walter spoke with her as private residents in December regarding the status of the issue. Ms. Helland said Mr. Kasner requested the data distributed to the EBCC tonight.

Ms. Helland said Vice Chair Walter addressed the issue of customer service from the residents' perspectives. Ms. Helland suggested that staff provide an annual report in May, as well as perhaps a six-month update in November.

Vice Chair Walter questioned the meaning of "closed/no response" in the report. She suggested that staff provide information in May regarding how citizens can report complaints and concerns to the City.

Ms. Helland said she recently reviewed the data for repeat violations, the holding of properties in a LLC, clusters of properties used for room rentals, external aesthetic issues, and ongoing investigations. She is working with code compliance staff to address issues that could be especially destabilizing to the neighborhood (e.g., clusters of homes used as room rentals). She said the City's Legal Planner has been able to dedicate more time to supporting code compliance activities and has taken more of the cases to hearings than in the past. The City entered into a voluntary correction agreement today and received \$5,000 for the violation.

Vice Chair Walter noted an abandoned house that has been remodeled and sold. Ms. Helland said it can be difficult to identify and make contact with property owners.

Ms. Helland said the MyBellevue app is a central point of contact for residents to contact the City regarding concerns or issues. Requests are forwarded to the appropriate staff for a response. She acknowledged some confusion in the messages generated by the app and said staff is working with the vendor to attempt to clarify the messaging.

Councilmember Kasner said he would like the data to be sorted by current status and by neighborhood. He expressed concern regarding the cases identified as "closed/no violation" because residents become frustrated that their complaints are not resolved. Responding to Mr. Kasner, Ms. Helland said "closed/administrative" refers to cases in which an investigation is made and the City is unable to prove that a violation occurred. This can occur when City staff, after three visits, is unable to observe a violation or to get a complainant to testify to the activity. Mr. Kasner requested the status of three Superior Court cases. Ms. Helland said those cases involved the City reducing the Hearing Examiner decisions to judgements in order to allow enforcement actions.

Mr. Kasner said the public has the perception that the ordinance is not working and nothing is happening. He suggested public education to describe the City's process and limitations, as well as the disposition of cases. Ms. Helland noted that certain information cannot be shared with the public and could jeopardize the City's litigation strategy.

Chair Hummer noted that residents will often not file complaints due to fear of retaliation by the landlord or tenants.

8. PUBLIC/COURTESY HEARINGS

- (a) Public Hearing to consider approving City Council Ordinance No. 6398 extending Ordinance No. 6368, which imposed an Interim Official Control regarding the permit process required to establish a homeless shelter and identified the Land Use Districts where a homeless shelter may be permitted.

Carol Helland, Code and Policy Director, spoke about extending the Interim Official Control regarding the permit process required to establish a homeless shelter and to identify the land use districts where a homeless shelter may be permitted. She spoke about the process for the Interim Official Control, provided a recap of the interim regulations under City Council Ordinance No. 6368, and presented a map of the land use districts where shelters are allowed today. She noted

that, following the public hearing, staff is seeking EBCC action to approve or deny City Council Ordinance No. 6398, which extends the Interim Official Control put in place by Ordinance No. 6368.

Councilmember Kasner asked about the conditional use permit (CUP) process for homeless shelters. Ms. Helland said the CUP process requires an applicant to demonstrate that he or she has complied with the decision criteria in the code. The use must be consistent with the Comprehensive Plan and Land Use Code, served by adequate public facilities, and not detrimental to surrounding uses. The Land Use Director issues a recommendation and a public hearing is held before the Hearing Examiner, who issues a decision that can be appealed to the City Council. In the EBCC jurisdiction, the permit application would go directly to the City Council for final decision. In further response to Mr. Kasner, Ms. Helland said the Interim Official Control permits an applicant to file for a CUP. No CUP applications for a shelter have been received by the City.

Responding to Vice Chair Walter, Ms. Helland said a pre-application was filed with the City and a pre-application conference was held in January. The conference provides the opportunity for the applicant to meet with staff to answer questions about the permitting requirements. Applicants are not billed for that time, however permit and pre-development services beyond that point are charged on an hourly basis.

Responding to Councilmember Gooding, Ms. Helland said the applicant would decide whether they want a low-barrier or other type of shelter.

Chair Hummer stated her understanding that the Eastgate/I-90 Transportation and Land Use Study process was conducted in 2010, and the proposed Land Use Code Amendment (LUCA) was developed by the Planning Commission in 2015 when the Eastgate location for a homeless shelter was under consideration. She said the shelter was not addressed during the land use study. While the proposed shelter location in Eastgate is not within the EBCC jurisdiction, it will impact residents in East Bellevue. Ms. Hummer expressed concern regarding a lack of transparency in the process. She asked how citizens can get involved in establishing the criteria for the homeless shelter.

Ms. Helland said individuals can be involved through the LUCA process, which staff will initiate with the City Council in March. She said staff will provide a description of the LUCA process and public engagement plan at that time. Ms. Helland said LUCAs can be tracked on the code news web page, and individuals may sign up to receive an alert whenever a change is made to the page. There will be additional public process and discussion regarding specific sites.

Ms. Helland said City staff are well-intentioned and hardworking, and they have been working on Eastgate planning for a long time. She noted that shelters were already allowed as a subset of the hotel/motel use. However, the new planning effort for a permanent homeless shelter highlighted the need to review the code for that type of use. Ms. Helland said the City works to be transparent. She encouraged individuals to visit the City's website for extensive information, including public comments.

At 7:46 p.m., Councilmember Kasner moved to open the Public Hearing. Vice Chair Walter seconded the motion, which carried by a vote of 4-0.

Don Boettiger asked staff to highlight the EBCC area in relation to the proposed Eastgate shelter site on the map. He questioned the potential for a safe injection site at the Eastgate location.

Ms. Helland noted that safe injection sites are prohibited Citywide.

Steve Fricke spoke in support of extending the Interim Official Control.

At 7:48 p.m., Vice Chair Walter moved to close the Public Hearing. Councilmember Kasner seconded the motion, which carried by a vote of 4-0.

Councilmember Kasner expressed concern that the process takes so long. Ms. Helland noted that staff and the Planning Commission have a full workload. She said staff and the City Council worked extensively on the Downtown Livability Initiative LUCA and the Eastgate LUCA over the past few years. Both of those LUCAs were adopted last fall.

Responding to Mr. Kasner, Ms. Helland said public comments received to date are posted on the City's website. Mr. Kasner said he would like the final Ordinance to regulate whether the shelter is low barrier or high barrier, as well as other specific features of the shelter. Ms. Helland said the City will likely draft requirements related to the shelter's operations and a "good neighbor" plan.

Chair Hummer shared a concern from a constituent that the Ordinance allows homeless shelters and that they were not previously allowed. Ms. Helland clarified that shelters were actually previously permitted outright under the hotel/motel classification. The Interim Official Control Ordinance requires a higher level of permit scrutiny through the CUP process.

Responding to Vice Chair Walter, Ms. Helland said the City's practice of recognizing shelters as a hotel/motel use has not been challenged in terms of its legality or appropriateness.

9. **RESOLUTIONS**

- (a) Resolution 568 Approving City Council Ordinance No. 6398

Councilmember Kasner moved to approve Resolution No. 568. Councilmember Gooding seconded the motion, which carried by a vote of 3-1, with Councilmember Gooding dissenting.

- (b) Resolution 569 Electing the 2018 Community Council Officers

Chair Hummer moved to approve Resolution No. 569. Vice Chair Walter seconded the motion, which carried by a vote of 4-0.

10. **COMMITTEE REPORTS:** None.

11. UNFINISHED BUSINESS

(a) Interviews for Vacant EBCC Position

Chair Hummer introduced the EBCC's interviews of candidates to fill the vacant position. Deputy City Clerk Karin Roberts said each applicant is allowed 10 minutes to respond to the questions previously provided to them.

Shawna Deane said she lives adjacent to Sammamish High School and would like to serve on the EBCC to be more involved in the community. She understands that the EBCC is in charge of approving or disapproving land use matters in East Bellevue. She acknowledged the somewhat contentious relationship with the City Council and the EBCC's involvement regarding the Puget Sound Energy (PSE) transmission lines. Ms. Deane said she does not have a deep knowledge of past issues but has read past meeting minutes. She is active with HopeLink, Washington First, and local schools. In California, she served as president of the Junior League of Santa Barbara. Ms. Deane noted that she has a flexible schedule and is available to work on projects as she works from home.

Responding to Vice Chair Walter, Ms. Deane said she became interested in public service through her work with nonprofits and her friendship with an elected official.

Responding to Chair Hummer, Ms. Deane said she learned about the EBCC through the signs on 148th Avenue, Bellevue Patch, and social media.

Hassan Dhananjaya thanked the Council for the opportunity to be considered for the vacant position. He noted he has two sons and commented on how much East Bellevue has changed in recent years. He has a strong interest in retaining and enhancing the quality of life in East Bellevue. He noted that the EBCC was established in 1969 with the concept of involving the area in certain land use decisions. Mr. Dhananjaya noted his familiarity with the City's Intelligent Traffic System (ITS) and growth issues. He believes the EBCC provides a good avenue for residents to be heard. He highlighted his interest in issues related to homelessness and the homeless shelter. He has a technology background and supports the Smart City initiative. He said he is fairly flexible but would prefer evening meetings and activities.

Responding to Councilmember Gooding, Mr. Dhananjaya said he has lived in East Bellevue for 23 years.

Tammy Foss said she has lived in Bellevue for 19 years. She served with the Junior League of Seattle for seven years, graduated from the Bellevue Essentials class, and participated in the Leadership Eastside program. She has a career in marketing and volunteers with nonprofits in Bellevue. She said she would bring a new generation to the EBCC. She does not have children, and thinks it is important for diversity to include all ages and family structures. She noted that her mother is Hispanic. Ms. Foss said she will bring fairness and a strong commitment to her constituents to the Council. She is very interested in the civic process and wants to learn how to get things done in the City. She is concerned about the lack of senior services in the area and the lack of community activities and programs for those without kids. She noted her commitment to

neighborhood beautification. She will always listen and will help people to be heard. She wants to continue to learn and appreciates direction and mentorship.

Councilmember Kasner noted that he and Councilmembers Hummer and Walter are Bellevue Essentials graduates as well.

Ms. Foss added that she organized Nextdoor.com for her neighborhood approximately four years ago and continues to be a Nextdoor leader.

Douglas Mathews said his family moved to the Lake Hills area in 1959 and is currently living in the house where he grew up. He said Bellevue is one of the best cities anyone could ever live in. In 2001, he served on the Lake Hills Neighborhood Investment Strategy Citizen Advisory Committee. He subsequently served on Bellevue Boards and Commissions. Mr. Mathews noted that, after listening to the three previous candidates who have a lot of energy and passion, he would withdraw his name from consideration.

Councilmember Kasner thanked Mr. Mathews for his longtime service to Bellevue and encouraged him to stay involved in the community.

14. **EXECUTIVE SESSION**

- (a) Discussion of EBCC Candidate Qualifications

At 8:41 p.m., Chair Hummer declared recess to Executive Session for approximately 10 minutes to discuss EBCC candidate qualifications. The meeting resumed at 8:54 p.m.

Councilmember Gooding nominated Hassan Dhananjaya to fill EBCC Position No. 3.

Hearing no further nominations, Chair Hummer called for a vote. The EBCC unanimously appointed Mr. Hassan Dhananjaya to fill the vacant EBCC position.

Chair Hummer thanked Ms. Deane and Ms. Foss for their interest in the EBCC and encouraged them to attend meetings. Ms. Hummer recommended the Bellevue Essentials class and encouraged them to attend City Council, Board, and Commission meetings to learn more about the City.

Deputy City Clerk Roberts conducted the swearing in of Hassan Dhananjaya, who then took his seat at the Council table.

12. **NEW BUSINESS**

- (a) 2018 Election of Officers

[Moved to Agenda Item 6(a).]

(b) Discussion Regarding Potential Future Agenda Items

- Larsen Lake Culvert Replacement project
- Open Public Meetings Act (OPMA) Training
- Review and update of Community Council Rules of Procedures
- Room Rental Ordinance Update
- Budget Monitoring Report

Chair Hummer said a report on the Larsen Lake project will be provided in June, and an update on the room rental ordinance is anticipated in May. Responding to Ms. Hummer, Ms. Roberts said the City Clerk has offered to provide a budget presentation to the EBCC this summer.

Vice Chair Walter noted her understanding that the EBCC makes a budget presentation to the Council during the budget term. She proposed that the EBCC form a budget committee.

Chair Hummer appointed Vice Chair Walter and Councilmember Gooding to the EBCC budget committee to study the resources used by the EBCC over the past few years and to determine the resources needed going forward. Ms. Walter said the EBCC will present its budget proposal to the City Council.

Councilmember Kasner said the budget process involves performance measures, which are submitted with budget proposals. He suggested checking the City's budget process calendar. He said a review of the capital budget is important related to potential projects in East Bellevue. He said the capital budget does not yet include the funding of intersection improvements at NE 8th Street and 148th Avenue NE. He said the Transportation Commission will consider that project soon and suggested that staff provide an update on the project.

Vice Chair Walter asked Councilmember Kasner to provide information for the next EBCC meeting regarding the NE 8th Street/148th Avenue project. Mr. Kasner said he will consult the City Council's budget process calendar. He would like to provide input to the Transportation Commission before recommendations go to the City Council.

Councilmember Kasner suggested there is no need to draft an operating budget for the EBCC because the City covers all necessary expenses.

Vice Chair Walter said it is necessary and outlined in the resolution she referenced above.

Councilmember Kasner said he will research the timelines for the General Fund/Operating Budget and Capital Investment Program (CIP) processes and report to the EBCC in March.

Councilmembers Kasner and Dhananjaya were appointed to the EBCC capital budget committee. Vice Chair Walter and Councilmember Gooding will focus on the operating budget.

Referring to future agenda items, Chair Hummer said she would like an update on the EBCC Rules of Procedure and Open Public Meetings Act (OPMA) training.

Responding to Chair Hummer, Assistant City Attorney Catherine Drews said that all Council-appointed Boards and Commissions have a template for their bylaws, which sets the agenda structure. She said only the Planning Commission and the Environmental Services Commission have some flexibility in how they can modify their agendas.

Chair Hummer said she would like more advanced planning of agenda items. Vice Chair Walter concurred.

Deputy City Clerk Roberts suggested that the EBCC hold its OPMA training as a Special Meeting at City Hall. Pacifica Law Group provides the training. Ms. Roberts said the consultant recommends a mid-week session, and the training is typically a 90-minute meeting. Responding to Ms. Roberts, the EBCC suggested Thursday, March 29 or Wednesday, March 28 for the training. The meeting will be scheduled to begin between 4:00 p.m. and 5:00 p.m., depending on Pacifica's availability.

Chair Hummer noted that the Affordable Housing Strategy will be discussed by the City Council on March 12. She requested an update following that meeting.

Responding to Vice Chair Walter regarding the issue of an EBCC quorum at other meetings, Ms. Drews said the key is to not discuss EBCC business if three or more members are present at a meeting or event.

Chair Hummer said she would like the EBCC to function as a united front, which means maintaining communication between EBCC members and coordinating attendance at various meetings and forums.

13. CONTINUED COMMUNICATIONS

Don Boettiger noted that he previously provided to Mr. Kasner a list of questions regarding the Puget Sound Energy (PSE) presentation in December. Councilmember Kasner said questions to PSE during the December 5 meeting have not been answered.

Chair Hummer suggested asking Bellevue's Environmental Services Commission to respond to questions regarding electrical infrastructure as well.

Councilmember Kasner said the Deputy City Clerk works with other City staff on behalf of the EBCC. However, it is not her role to contact PSE or other outside agencies directly for information.

Warren Halverson noted his frustration that questions raised during EBCC meetings are not answered.

Chair Hummer said she will email the questions to Keri Pravitz at PSE.

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14. **EXECUTIVE SESSION**

- (a) Discussion of EBCC Candidate Qualifications

[Moved to earlier in the agenda.]

15. **APPROVAL OF MINUTES**

- (a) Summary Minutes of the January 9, 2018 Regular Meeting

Councilmember Kasner moved to approve the minutes of the January 9, 2018 Regular Meeting. Councilmember Walter seconded the motion, which carried by a vote of 4-0. Councilmember Dhananjaya abstained, which is counted in the affirmative.

16. **ADJOURNMENT**

Councilmember Kasner moved to adjourn. The motion was seconded by Councilmember Gooding and carried by a vote of 5-0.

At 9:50 p.m., Chair Hummer declared the meeting adjourned.

Karin Roberts, CMC
Deputy City Clerk

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